

MINUTES OF THE QUEEN ELIZABETH GENERAL PAC MEETING  
Tuesday, December 9th, 7.30pm  
QE LIBRARY

Meeting chaired by: Kristin McAllister

1. The meeting was called to order at 7: 30pm (Kristin McAllister)
2. Agenda accepted (Jane Taylor motions / Duncan Mackay seconds)
3. Motion to approve the Minutes from November 6th, 2014 (Jenny Langley motions / Sara Hamidi seconds)
4. Principal's Report (Magdalena Kassis)
  - Formal thank you for the successful and appreciated Staff Appreciation Lunch.
  - Thank you made for direct appeal items. The spreadsheet is a good system of communication.
  - Term 1 has been successful. Everything has been achieved and in three weeks less than normal due to strike.
  - Report cards will be issued Friday December 19th except for students in grade 7 whose report cards will be issued on Wednesday December 17th to honour mini school application deadlines. Grading system explained.
  - Discussion of trained search and rescue staff from within the school. QE has two trained staff, a further two being trained and two trained staff members currently on leave.
  - Thanks given to teachers for partaking in traffic duty. Purchase of a luminous man shaped school zone crossing bollard discussed. Traffic sensitivities around the school discussed.
  - Traffic notice to be issued to parents again in January.
  - Shortage of text books discussed along with the complexities of future move to internet based resources. MK to check with teachers this week as to resource need in science, math and social studies. MK to discuss math program with Ms. Ridgeway. Topic will be revisited at January 22nd meeting.
5. Treasurer's Update (Kristin McAlester for Megan Evans Baird)
  - \$16,000 raised this year compared to \$12,000+ last year.
  - The Capital Needs List puts all needs in one place and allows spending and need to be tracked, offering transparency about funding.
  - \$5,000 to be used to refresh the library.

- Motion to spend up to \$16,000 raised in the direct appeal. (Jenny Langley motions / Jane Taylor seconds).
- PAC will consider adding text books to the list for funding.

6. Fundraising Update (Jenny Langley)

- Teacher Appreciation lunch, organized by Carmen Chou, went well. Half the divisions provided food. The other divisions will provide items for the second staff appreciation lunch.
- Hot lunch is going well with a good team running and administering it.
- Holiday Bazaar to occur the day after meeting had good set up and items donated.

7. Volunteer Update

- Need a few more safe arrival and traffic volunteers.
- KM to put need for more volunteer into newsletter.

8. Book Drive / Library

- The PAC will talk to the classrooms and library to ascertain what type of books are needed.
- Families will be asked to donate books.
- Books will be requested on January 19th - 22nd and then will be sorted on January 23rd.

9. Speakers

- Saleema Noon will be speaking to parents on January 28th. She will speak to the children on January 29th and 30th. Parents cannot opt children out as it is as a compliment to the curriculum.
- MK to book Robert Lee to translate on January 28th.

10. Other topics

- School cell phone policy discussed
- Content considered appropriate during time on ipads and similar devices discussed. Verbal reminder of internet form signed suggested for the start of lessons.

11. Meeting adjourned at 8:15pm (Jenny Langley motions / Duncan Mackay seconds)

Attendees

Kristin McAllister  
Jenny Langley  
Jane Taylor  
Magdalena Kassis  
Mike Bolianaz  
Duncan Mackay  
Rhiannon Matthews  
Christine Macdougall  
Sara Hamidi  
Sandy Yang  
Jessica Zhuang