

MINUTES OF THE QUEEN ELIZABETH GENERAL PAC MEETING  
Thursday, January 23<sup>rd</sup>, 2015  
QE RESOURCE ROOM, 9:15am

Meeting chaired by: Kristin McAllister

1. The meeting was called to order at 9:15am (Kristin McAllister)
2. Agenda accepted (Christine McDougall/Jenny Langley)
3. Motion to approve the Minutes from December 9th, 2014 (Jenny Langley motions /Megan Evans Baird seconds)
4. Principal's Report (Magdalena Kassis)
  - Basketball is now underway
  - Feb 27<sup>th</sup> Intermediate Science Fair
  - Spring Break earlier than usual and in an effort to make terms more balanced, report cards will go home on Friday, April 17<sup>th</sup> not before spring break.
  - At the next PAC meeting staff will be discussing emergency preparedness. QE is also advocating to have the shared supplies with GG separated.
  - Staff will also be discussing how teachers can work together to have a more consistent math program. What the Ministry recommends (Math Makes Sense) is not popular with a lot of teachers. School is also working collaboratively with Lord Byng so students are prepared when they arrive. The goal is to get all teachers on the same program.
  - Ms. Davis has done an inventory of Science books and more have been ordered and should arrive by spring break.
  - There will be a food bank drive around Valentine's
  - There will also be a grade 7 dance. GG has held one for a number of years and invited QE to participate.
5. Book Fair (Ms. Ridgeway)
  - Ms. Ridgeway has organized a scholastic book fair for Feb 3<sup>rd</sup> and 4<sup>th</sup> to coincide with parent teacher conferences. She is looking for assistance with recruiting some parent volunteers. Action – Kristin to draft a communication to be sent to parents. The PAC will also contribute funds to the event if needed.
6. Treasurer's Update (Megan Evans Baird)
  - Final direct appeal amount was \$17,022.90. All information has been sent to the VSB to process tax receipts.
7. Fundraising/Events Update (Jenny Langley)
  - Next session of hot lunch is starting soon and order reminder has been sent out.
  - Book drive seems to be going well and volunteers are in place to sort books on January 23<sup>rd</sup>.
  - Holiday Bazaar – Julia made the suggestion that next year perhaps the Holiday Bazaar proceeds should be given to charity and/or coordinated with the holiday

- hamper initiative. All agreed. Ms. Kassis suggested we set up a committee in the fall to work together.
- The next teacher appreciation lunch has been booked.
  - There was a general discussion about sports day and there is an interest in doing either a special hot lunch or a parent organized BBQ. Duncan said he was consider and get back to the PAC.
  - Christine mentioned a lot of kids like to shop for themselves at the holiday bazaar and perhaps the PAC should consider a spring garage sale event.
8. Volunteer Update
- Need a few more safe arrival and traffic volunteers.
  - KM to put need for more volunteer into newsletter.
  - Still need a class parent for Ms. Shaver
9. Speakers
- Saleema Noon will be speaking to parents on January 28th. She will speak to the children on January 29th and 30th. Ms. Kassis is making arrangements to purchase a lapel mic.
10. Other topics
- The PAC will be conducting a survey of parents on Library usage.
  - There is interest from parents for the school to send home a reminder about proper technology usage and perhaps consider having it translated.
11. Meeting adjourned at 11:15am (Jenny Langley motions / Duncan Mackay seconds)

## Attendees

Magdalena Kassis  
Kristin McAllister  
Jenny Langley  
Megan Evans-Baird  
Duncan Mackay  
Christine Macdougall  
Meg Zou  
Alice Xia  
Anna Lou  
Julia Arthur  
Nicole Collard