

MINUTES OF THE QUEEN ELIZABETH GENERAL PAC MEETING
Wednesday, May 13th, 2015
QE LIBRARY, 7:00pm

Meeting chaired by: Kristin McAllister and Jenny Langley

1. The meeting was called to order at 7:05pm (Kristin McAllister)
2. Agenda accepted (Jenny Langley/Megan Evans-Baird)
3. Motion to approve the Minutes from April 9th, 2015 (Megan Evans Baird motions/Christine McDougall seconds)
4. Principal's Report (Magdalena Kassis)
 - Enrollment down. Currently have 429 students with 391 registered for September. Trend continues with less kindergarten and more intermediate.
 - VSB has done some research on absenteeism. More than 18 days has an impact on student performance and the VSB will be providing some messaging to this effect.
 - The Ready, Set, Learn is a provincially funded program for families to attend with their three-year-olds at the local school and take part in play-based activities while finding out about early learning programs and services.
 - Spelling Bee kick off is Thursday, May 19th, 2015 with the final on June 19th.
 - QE and Gordon are holding a joint grade 6 dance on June 2nd.
 - Strings concert is this Friday, May 15th at 1:30pm
 - The library committee toured three libraries on April 23rd to get a sense of what the space could look like and gather information about best practices. There were lots of good ideas shared such as having lower shelves, changing times when teachers can come in a get books with their class and also purging some old inventory to make room for new books. The goal is to give the PAC a wish list before the end of the year.
 - The school roof will be replaced this summer.
 - There will be a year-end assembly on June 25th. This is only when the running club trophies are handed out.
 - There will also be a volunteer recognition tea which the PAC attends and the PAC normally thanks departing teachers and teacher volunteers.
 - The school will measure the cabinet area in the intermediate lunchroom and confirm that the VSB can install the cabinets.
5. Treasurer's Update (Megan Evans Baird)
 - Budget is on target. There are funds available to be paid toward the Library initiative by the end of June.
 - Motion to approve allocation of Teacher's Allowances for September. Rate will be the same as last year. (Megan Evans Baird motions/Christine McDougall seconds) - APPROVED
 - Motion to appoint Beth Harrop as Treasurer effective July 1st, 2015 and add her as a signing authority to the QEPAC bank account. (Jenny Langley motions/Christine McDougall seconds) - APPROVED

6. Fundraising/Events Update (Jenny Langley)
 - Hot lunch – things going well and expect that revenue will close to what is projected. Hot lunch coordinators met on May 7th to discuss expanding the program in 2015/2016. There is general interest to add another day and the PAC will be sending out a survey to parents in June.
 - Flower Sale raised \$1200 and many thanks to Sandra Yen for coordinating.
 - BCCH Child Run – the PAC has signed up a team lead by Shelagh Cluff.
 - Teacher's Appreciation Lunch – the 2nd teacher's appreciation lunch will be held on Thursday, May 21st.
 - Sports Day – the hot lunch team has organized Subway and an email will be sent out shortly so parents can start ordering.
 - Harvest Festival is June 18th, 2015 – Natasha will be in touch regarding volunteer requirements.
 - Last day of school – the PAC has made arrangements for 500 dilly bars to be given out on the last day of school.
 - Seed sale – the Garden committee will be holding a seed sale before school
 - There is interest in doing a welcome back event in early September

7. Volunteer Update (Kristin McAllister)
 - Beth Harrop will take over from Megan who is leaving the school and Carmen Cho will take over as Volunteer Coordinator.

8. Speakers
 - Saleema booked for January 2017
 - SOLO – Safe On-line school and parent presentation is booked for November 18th and 19th

9. Other topics
 - The PAC will be conducting a year-end survey on hot lunch and a few other topics

10. Meeting adjourned at 11:15am (Jenny Langley motions / Christine McDougall seconds)

Attendees

Magdalena Kassis, Principal
Mike Bolianaz, Vice-Principal
Kristin McAllister
Jenny Langley
Megan Evans-Baird
Christine Macdougall