

**QUEEN ELIZABETH GENERAL PAC MEETING**  
**Tuesday, May 3rd - 9:15 to 10:30 AM**  
**QE Library**

(Co-Chairs Kristin McAllister and Jenny Langley)

- 1. The meeting was called to order at 9:15am (Kristin McAllister)**
- 2. Agenda accepted (Jenny Langley/Beth Harrop)**
- 3. Minutes from January 21<sup>st</sup>, 2016 approved (Jenny Langley/Beth Harrop)**
- 4. Presentation from Ms David** – Ms. Davis requested the PAC consider additional funding for Grad. Motion to provide additional funding was approved. Kristin McAllister to liaise with Grad Committee.
- 5. Treasurer's Report**
  - PAC is in a strong fiscal position. Budget is forecasting better than projected. Beth put forward a motion to pre-approve spending for Teacher's allocations in September. Motion was approved (Jenny Langley 1<sup>st</sup>/Kristin McAllister 2<sup>nd</sup>)
- 6. Principal's Report (Debra Nothstein)**
  - Ms. Nothstein thanked the PAC for organizing the Family Game Night to bring the community together as well as for all the financial assistance the PAC has been able to provide it is most appreciated by all staff.
  - Deadline for the school plan has been postponed for one year due to the implementation of the new curriculum. However, the school/staff have reviewed the school goals. For the last number of years the school goals have been Aboriginal and Literacy. Starting next year the school goals will be Aboriginal and Social Emotional Learning. The PAC strongly supports this new school goal. In support of the Aboriginal goal the school recently had a speaker as well as the Library has purchased additional resource material.
  - The official VSB/QE School calendar for 2016/2017 should be finalized and shared by the end of May.
  - The school fees for next year will be \$25 plus \$5 for an agenda.
  - Class Placement Information Forms have been placed in the school office for parents who wish to share class placement information. Deadline is May 13<sup>th</sup>. Work on class placements will take place in May and June but cannot be finalized until September due to fluctuating enrollment.
  - VSB HR has not yet advised of QE staffing for 2016/2017 as the budget has not yet been approved. They are hoping to advise by May 11<sup>th</sup>. Vacant Positions cannot be posted until HR confirms numbers.

- Parents using the Staff Parking Lot continue to be an issue and the school will continue to remind parents.
- YogaitUp group who does social emotional education came and did a session at the Ready Set Learn event. The group was well received and now QE, with support of the PAC will book one of their whole school programs for 2016/2017
- The Volunteer Appreciations Tea will be June 1<sup>st</sup> in the morning.
- Harvest Festival tentatively scheduled for June 16<sup>th</sup>. It will be scaled back from previous year

## **7. Fundraising/Events**

- Family Game Night is coming together nicely and the PAC thanks Carmen Cho for all her hard work. We have had about 50 RSVP's but hope to get more.
- Sports Day – the PAC is coordinating with Mr. Marchioro to proper support including arranging for the fruit and volunteers to cut it as well as coordinate hot lunch. Order is now open for both events.
- The second Teacher Appreciation Lunch will be on June 7<sup>th</sup>.
- Last Day of School Treat – the PAC has again arranged for a last day of school treat – ice cream sandwiches from Dairy Queen.
- The Holiday Bazaar will be held again next year – tentative date December 8<sup>th</sup>. Kirsty Myles has generously offered to co-chair the event with Christine McDougall. As per last year proceeds will be used to pay for gift cards for other schools.
- In addition to the Holiday Bazaar the PAC supports the idea of some type of other holiday initiative such as backpacks for Covenant House.

## **8. Volunteer Update**

- May 12<sup>th</sup> - Carmen Cho has recruited a few parent volunteers and Ms. Davis has been great about recruiting over 24 grade 7's to volunteer.

## **9. Traffic Program**

- The PAC has decided to leave the cones out permanently until the end of school instead of bringing them in every weekend. We will continue to monitor how many are lost and evaluate if this is viable long term.

## **10. Other Topics**

- Saleema Nanaon coming back January. January 17<sup>th</sup> for the evening parent session and January 18<sup>th</sup>/19<sup>th</sup> for the kids session.
- The PAC will also host a Welcome Back Coffee on the first day of school.
- There is interest in some additional speakers next year. The PAC is considering doing a survey and if we proceed we will include speakers suggestions as a topic.

## **11. Meeting adjourned at 10:45am (Jenny/ Beth)**

**12. Next meeting** will be schedule in September

**Attendance**

Kristin McAllister

Jenny Langley

Debora Nothstein

Beth Harrop

Christine Macdougall

Victoria Wong

Jenn Davis

Kirsty Miles

Julia Arthur