

MINUTES OF THE QUEEN ELIZABETH GENERAL PAC MEETING
Thursday, October 1st, 2015
QE RESOURCE ROOM, 9:15am

Meeting chaired by: Kristin McAllister and Jenny Langley

1. The meeting was called to order at 9:15pm (Kristin McAllister)
2. Agenda accepted (Jenny Langley/Carmen Cho)
3. Motion to approve the Minutes from May 13th, 2015 (Carmen Cho/Beth Harrop)
4. Principal's Report (Debra Nothstein)
 - The focus has been on getting kids into classes. At the end of the June classes had been pretty much set but too few Kindergartens showed up in September and all the classes had to be re-done. Many factors are taking into account when making classes to create the best learning for students. As a result of lower enrollment QE has one less teacher this year but the goal is to get back to over 400 students.
 - A pamphlet with information on combination classes (split classes) was sent home to parents with children in those types of classes. Teachers are required to teach grade curriculum so students will not be forced up a grade or fall behind in a split class. In fact some schools have intentionally gone to combination classes as a benefit. A suggestion was made to have the pamphlet translated and parent Helene Morizure will investigate.
 - There have been a number facilities upgrades done or planning to be done including a new roof, re-tiling in some of the student washroom, and the women's washrooms. A work order is also in to finally replace all the chalk boards with white boards.
 - The new MyED BC (student database) had some growing pains. All student records have to be updated and verified to get final numbers into the Ministry which can be a time consuming process.
 - Library – the planning process that started in the spring is carrying on. Librarian is now 80% resourced for the library. And the library will be opening at 8:40am. A number of new items will be ordered shortly.
 - The next Pro-d day will focus on Emergency Planning.
 - The Garden Program for this year will focus on teachers delivering the content. SPEC teacher will focus on new teachers and more in-depth content beyond the introductory level.
5. Treasurer's Update (Beth Harrop/Kristin McAllister)
 - The 2015/2016 budget will be approved at the next PAC meeting. If anyone has any comments about the budget please contact Beth.
6. Fundraising/Events Update (Jenny Langley)

- Hot lunch – Starting this fall hot lunch will be delivered two days a week on Mondays and Wednesdays. Garbage waste continues to be a concern and the PAC is open to any suggestions on how to mitigate further.
 - The 2015 Holiday Bazaar will be held on December 3rd. Debra advised that any donated items should be placed in the auditorium on the stage to avoid clutter in the hallways. The holiday bazaar committee will then move the items to storage. This year the holiday bazaar proceeds will be donated to the hamper program which the PAC will also assist with coordinating this year.
7. Volunteer Update (Carmen Cho)
- We are still missing a few class parents. Carmen will send notices to those classes.
8. Speakers
- SOLO – Safe On-line school and parent presentation is booked for November 18th and 19th. Debra will finalize times with them. Parent presentation is November 24th.
9. Other topics
- School is hosting the 2nd annual scholastic book fair on October 2nd and 3rd to coincide with the parent teacher conference. The PAC will support the books fair as needed.
 - Debbie Butt, parent coordinator for cross country is leaving the school next year. Need to recruit someone to take over. Debbie will be recognized at an upcoming school event.
 - New curriculum is not coming into effect until next September. More information will be forthcoming in the coming months.
10. Meeting adjourned at 10:45am (Jenny Langley motions / Christine McDougall seconds)

Attendees

Debra Nothstein, Principal
Kristin McAllister
Jenny Langley
Beth Harrop
Christine Macdougall
Carmen Cho
Angela Zhang
Natasha Tousaw
Wendy Li
Richard Li
Helene Morizur
Rhiannon Mathews
Kim Wang
Sara Muir Owen

Next Meeting: October 26th at 7:00pm