

MINTUTES OF THE QUEEN ELIZABETH GENERAL PAC MEETING
Monday, April 3rd - 9:15 to 10:15 AM
QE Main Library
(Co-Chairs Kristin McAllister and Jenny Langley)

- 1. The meeting was called to order at 9:15am (Kristin McAllister)**
- 2. Welcome and Introductions**
- 3. Agenda accepted (Jenny Langley/ Beth Harrop)**
- 4. Acceptance of PAC Minutes – from November 30th, 2016 (Carmen Cho/Jenny Langley)**
- 5. Principal's Report (Debra Nothstein)**
 - a. **Safer Schools Together** has been scheduled, thanks to the PAC (Kristin and Jenny) for doing the research and making the arrangements to bring this important program to our community. Students in grades 1 to 7 will participate in the presentation on Thursday, April 20th. A parent presentation will be held on the evening of May 30th.
 - b. **Ministry of Education – update on new curriculum.** Teachers will be spending May 5th working on the new curriculum and planning implementation. The third term of this school year will include students in self-assessments for core competencies. PAC asked how students are taught to do self-assessment. Principal Nothstein indicates students will be taught and given tools to assist in self-assessment; peer assessment will also be part of the process. “Austin’s Butterfly”—a Youtube video—is an example of a tool that is used by teachers to assist in teaching / learning assessment.
 - c. **Book Drive.** The books provided through the PAC driven book collection have created a great stir in classrooms as class libraries were renewed. There was lots excitement amongst teachers as they selected appropriate books for their students. The parent volunteers who spent the morning gathering and sorting over 1,400 books were amazing, as is Carmen Cho for organizing this successful event!
- 6. Fundraising / Events (Kristin McAllister)**
 - a. **Chinese New Year** – Very successful programs and events for students and teachers. A big thank you to Chinese PAC for organizing!
 - b. **Family Game Night (Carmen Cho)** April 27, 5p-7pm; White Spot and Spud for dinner order will be available. Ms. Davis helping coordinate Grade 7 volunteers and high school students to assist. Games are being designed and rehearsed for the evening. Candy bags will be available for sale with proceeds to go towards Grade 7 graduation.
 - c. **Flower and Plant Sale.** Sandra Yen will be organizing this fundraiser again this year. Plants will arrive for pick-up May 9, 2017.

- d. **Last Day of School.** PAC will provide ice cream at the school on the last day of school.
- e. **Sports Day.** Is being planned for May 26, 2017.

7. Track and Field (Christine MacDougall)

- a. **Parent Volunteer(s)** – PAC discussed need for parent volunteer(s) needed to assist in training, and timing of the start of the season. It was noted that Jules Quesnel (JQ) Elementary has started training, and there was discussion about Queen Elizabeth (QE) starting early, too. It was decided, as running club is currently underway, it is best to wait until closer to the start of the season before beginning track and field training.
- b. **Status and Use of Track.** PAC discussed issues around QE running club sharing the track and field with JQ training that has started. Principal Nothstein will correspond to ensure the track and field is successfully made available for both groups. PAC discussed issue about debris and garbage being left on the field and alongside storage facilities near the track. PAC will call the park board/city about managing the debris that is left on the field.

8. Succession planning QE PAC Executive. (Kristin McAllister)

- a. PAC discussed the need to find volunteers to join the QE PAC executive, as current co-chairs will be passing on their roles with the graduation of their children from QE. Volunteer time required to chair PAC is likely 2 hours per week, depending on projects/activities carried out through the school year and the level of oversight required. Ideally, current PAC executive would like to co-chair with volunteers through the next school year to assist with the transition. A succession planning committee will be formed to focus on recruitment for future years. PAC will send a recruitment notice out to parents, and will also organize a parent coffee meeting (to be held possibly on June 8, 2017 at 9am) to share information about the roles of PAC and invite parents to get involved.

10. Meeting adjourned at 10:15am (Jenny Langley motioned/ Carmen Cho seconds)

11. Next meeting to be planned for June 8, 2017 at 9:15am

Attendees

Debra Nothstein, Principal
Kristin McAllister, Co-Chair
Jenny Langley, Co-Chair
Beth Harrop
Carmen Cho
Karen Appleton
Sara Muir Owen
Christine Macdougall