

## QUEEN ELIZABETH PAC MEETING

Wednesday February 21, 2024 @ 5:30 – 6:30 – QE Library

### AGENDA

(co-Chairs Domina Edwards / Claire McClean)

1. PAC Meeting called to order. 5:34pm
2. Welcome. With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x<sup>w</sup>məθk<sup>w</sup>əy̓əm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətał (Tsleil-Waututh Nation). Introductions. (staff)
3. Acceptance of Agenda and any amendments: A. Reynolds and H. Hadden
4. Acceptance of the PAC Meeting minutes from December 6, 2023, as posted on the PAC website. Accepted: B. Hirsh, A. Reynolds
5. Budget Update (Harper Hadden)
  - a. General Update.
    - i. Money from holiday bazaar donated to kids and families in need
  - b. Direct Drive Raised \$6,870. This will be spent, per the fundraising appeal, on technology for the school. With a small additional amount these funds should purchase 10 ipads or 10 laptops. Teachers will vote on which are most needed at this time.
  - c. Further Spending Resolutions from the non-gaming account:
    - i. 10 more ipads / laptops (approx. \$7,250)
    - ii. New Cart to charge and secure items (approx. \$2,500)
    - iii. 20 more ipads / laptops (approx. \$14,500)

Note that, at this time, the main priority for the teachers in the school is updating the technology students have access to in order to teach the curriculum.

Proposal: Hot lunch funds will likely exceed expected amount and could use funds from these other efforts to support purchasing further equipment for school community now so that the benefits are experienced by those contributing towards the funds

- Proposed vote: spend more money than from direct drive to support purchase of full set of ipads/laptops for a class along with a cart to hold ~30 laptops: passed unanimously.
  - School can place purchase immediately but will confirm exact costing
  - Software is under licence to the VSB

- Point raised to look into how to get better awareness for the direct drive given the low input so that we may better reach our goals going forward

## 6. Principal's Report (Mrs. Nancy Paget)

### **Staffing Update**

- Ms. Cuglietta and Mr. Teo – currently job sharing the music position.
- Mr. Dykstra currently on leave. As of yet, we do not have a consistent TOC teacher in the position.

### **Planning for Next Year**

- Please complete the online “Are you returning” form; information helps determine our staffing for next year

### **Learning/Event Updates**

- February –
  - Celebrated Lunar New Year: Thank you to PAC and parents Lunar New Year celebrations
  - Students enjoyed the Games Day, Red Envelope Treat, Special Hot Lunch – big success, and the performance. Appreciate the work and leadership of Ms. Chung, VSB SWIS Worker and our parent volunteers
- Ms. Empey's Gr. 6/7 Class in Art - applying colour wheel learning - learning how to use water colours; learned about lunar new year - why the animals were selected, and students shared their experiences; now they are completing celebratory lunar new year images - painting with water colours
- Black History Month
  - Students are working on a variety of projects and assignments in their classrooms
  - Valerie Jerome, African-Canadian retired Track and Field sprinter, competed in Olympics speaking to Gr. 5/6 classes
  - Ms. Kim's class read "Tar Beach" by Faith Ringgold and created a story quilt that matches her style of art for Black History Month. She was inspired to share her creative works and shine light on the civil rights movement.
  - Ms. MacDonald's Class – used Kayak magazine to look for facts about Black History of Canada, definition of terms eg: discrimination -eg: what does that mean. The Board is meant to have students think and reflect upon why people fought for equality, human rights, justice.
- Sports opportunities for students:
  - Australian Football Introduction Grades 5-7 students - school-wide sessions after Spring Break. Thank you to PAC sponsoring.
  - Rookie Rugby Coaching in Schools – Divisions 1-6 – Grades 5-7 – Vancouver 7s sent trained rugby coaches to our school to work with students
  - Students participated in fun, action packed non contact rugby programming
  - Students attend Rugby Festival BC Place tomorrow

### Extra Curricular Update

- Many clubs are on their way with good student participation (intermediate gr. 4-7). Chess, Drama, Reading, Writer's, Eco Club.
- With many clubs started a bulletin board with a master calendar is being created outside the office and in B Bldg for students to check re: date, time, location of clubs.
- Thank you to our Teacher Sponsors Ms. Spicer, Ms. Miller, Ms. Mac, Ms. Empey, and Mr. Doug.
- Basketball Season is coming to an end. Girls and Boys are playing well. Moving to Tournament play. Thank you to Ms. Empey, Ms. Steele and Mr. Chapman coaches.
- Action: follow up question from a parent on sports updates to be actioned in a follow up meeting with the PAC co-chairs and other parties as relevant.

### 7. Traffic and Safety (Claire McClean)

- a. Lord Byng PAC has created a dedicated traffic committee to work together with the VSB and the city to improve traffic on 16<sup>th</sup>.
  - i. Lord Byng, JQ and QE PAC Executives have been in contact to share ideas and best practices to improve safety.
  - ii. Vancouver has announced that they will put in a flashing light crosswalk at 16<sup>th</sup> and Wallace.
  - iii. Lord Byng has requested increased police presence to catch speeders, asking for LED speed signage to be put up on 16<sup>th</sup>.
  - iv. JQ applied last year for a grant to add more traffic calming measures to Crown Street. They did not get the funding partly because they need city approval to add crosswalks, 4 way stops instead of 2 way stops and LED speed signage. JQ also runs a run Bike/Walk/Roll to school weeks two-times a year. JQ did try shutting down part of Crown in 2022 but found that it increased traffic in the alleys and caused additional issues.
- o Communication Coordinator for the Schools Traffic Safety Committee sought (collaboration between the three schools)
  - How can we improve safety on Camosun?
  - Looking for volunteers to be part of this larger group and stay informed of the discussion; and what QE may do to support safer streets
  - have to apply to get the safety training
  - ICBC does outreach; could do classroom safety chat

### 8. Volunteer and Event Update

- a. Lunar New Year – Thank you!!
- b. Fulfillment of PAC Role – Fundraising and Event Coordinator
  - i. Spring Family Picnic or other events need a coordinator.
- Point expressed again of desire for better communication from school and want to see more extracurricular sport activities

9. Next Meeting – exact date TBD

10. Meeting Adjourned.

**Attendees:**

Claire McLean  
Domina Edwards  
Harper Hadden  
Lisa Jones  
Connie Pomponio  
Nancy Paget  
Jonathan Weresch  
Cindy Choi  
Sandra Spicer  
Chelsea Miller  
Sarah Empey  
Christine Gauthier  
Leah Whitehead  
Beth Hirsh  
Duncan Gibson  
Fani Vassiadi Hogden  
Fiona Zhang  
Rui Xing Liu  
Andy Reynolds  
Steve Horowitz  
Mark van Vliet  
Bishan Wu

**QE PAC Budget – Non-Gaming and Gaming Accounts**

**Meeting: February 21, 2024**

Queen Elizabeth Elementary PAC Budget - School Year 2023-2024		p. 1/2	
<b>(projected)</b>			
as at	21 February 2024		
<i>prepared by Harper Hadden</i>			
		<b>Year 2023/24</b>	<b>Year 2023/24</b>
		<b>budgeted</b>	<b>actual</b>
<b>NON-GAMING</b>			
<b>Revenues</b>			
	Hot Lunch - new fundraising revenue	\$ 15,000	\$ 11,508
	Capital Campaign	\$ 30,000	\$ 6,870
	Holiday Bazaar	\$ -	\$ 1,300
	Miscellaneous Fundraising	\$ 400	\$ 49
	<b>TOTAL</b>	\$ 45,400	\$ 18,427
<b>Expenses</b>			
	Teacher Funds (\$250 per FTE)	\$ 4,250	\$ 4,425
	Administrative	\$ 500	\$ 224
	Website Support	\$ 500	\$ -
	Teacher Appreciation Lunch	\$ 500	\$ -
	Safe Arrival/Phone	\$ 400	\$ 86
	PAC Meeting Babysitting	\$ 200	\$ 80
	Teacher/Volunteer/Coach Gifts	\$ 1,000	\$ -
	Traffic Safety	\$ 300	\$ -
	Family/Parent Events	\$ 1,500	\$ 505
	Van Sun Children's Fund Society	\$ -	\$ 1,300
	School Capital Needs	\$ 10,000	\$ -
	<b>TOTAL</b>	\$ 19,150	\$ 6,620

Queen Elizabeth Elementary PAC Budget - School Year 2023-2024		p. 2/2	
<b>(projected)</b>			
as at	21 February 2024		
prepared by Harper Hadden			
		<b>Year 2023/24</b>	<b>Year 2023/24</b>
		<b>budgeted</b>	<b>actual</b>
<b>GAMING</b>			
<b>Revenues</b>			
	Gaming Grant	\$ 5,200	\$ 5,920
			\$ -
	<b>TOTAL</b>	\$ 5,500	\$ 5,920
<b>Expenses</b>			
	BCCPAC Membership	\$ 75	\$ 75.00
	Last Day Celebration	\$ 500	\$ -
	Running Club	\$ 400	\$ -
	Gardening Program	\$ 500	\$ 237
	School Teams Support	\$ 500	\$ -
	Special Events	\$ 5,000	\$ 3,255
	School Performances and Events	\$ 2,000	\$ 890
	Non-curricular student activities & engagement	\$ 2,500	\$ 1,500
	Grad Ceremonies	\$ 1,000	\$ -
	<b>TOTAL</b>	\$ 12,475	\$ 5,957