

MINUTES OF THE QUEEN ELIZABETH GENERAL PAC MEETING
Held Tuesday, May 6th, 2014 at 7:00 to 8:30 PM in the
QE Main Library

Meeting Chaired by: Kristin McAllister and Jane Taylor

1. The meeting was called to order at 7:05pm (Kristin McAllister)
2. Agenda accepted (Diane Katrusiak motions / Jane Taylor seconds)
3. Motion to approve the Minutes from April 8th, 2014 (Diane Katrusiak motions / Jane Taylor seconds)
4. Principal's Report (Magdalena Kassis)
 - VSB Budget has been approved and the strings program has been saved for one more year by paying of our VSB contingency.
 - Intermediate Heritage Fair was a school wide effort. Media Relations person is attending to profile the fair at a later date.
 - Run for Water is May 9th
 - School enrollment is down to 425 from 475 mostly due to kids going to Acadia and UHill. All grade 7 Rose Point kids had attended QE. This means there will be fewer classes and fewer divisions next year.
 - The teachers are in phase 1 of job action and there has been limited impact on parents but there could be more impact on parents/students if the job action moves to phase 2.
 - As a result of Rose Point leaving the school bus service will end.
 - Grade 7 students participated in the Math Placement Test at UHill. One class missed the placement test and they will be able to reschedule.
 - One parent commented that they don't think it's fair that the Strings Program is on Monday's as Monday's are often holidays. Would like the day to change to another day next year.
5. Treasurer's Update (Kristin for Megan)
 - Starting budget planning for next year. The garden program has been receiving a \$1,500 grant which will not be available next year. They will apply for more grants but the PAC may need to contribute more funds. \$500 is also needed for the Harvest Festival and \$300 for supplies. Kristin will include an update in the next newsletter asking parents if they have any items they think the PAC should consider funding.
6. Volunteer Update (Jillian)
 - We are currently assessing all the volunteer needs and then will be sending out an email to recruit for some key positions including Volunteer Coordinator, Holiday Bazaar, and Running Club. Sara Hamidi agreed to continue as Safe Arrival Coordinator. Diane announced she will be moving to Whistler next year. Diane has agreed to compile all her notes from Maryanne and hand-over to whoever takes over. The PAC expressed many thanks to her for her years of service to the school. Kristin will follow-up to set-up a meeting with Claudio to discuss the Kitchen Program (Subsequent to the meeting the next day Julia Arthur and Brenda White agreed to take on the Holiday Bazaar and Jenny Fawcus confirmed she can continue with the fruit and veg program).
7. Fundraising Update (Kristin for Jenny)
 - Two trials are underway in 3 classes. Ms. Seto, Ms Johnson and Ms. Lui. The suppliers are Mavilicious and Calhouns. 56 orders for the first go around which is great. Calhous requires QE to do the admin while Mavilicious has their own on-line ordering form. The trial has shown there is a lot of time spent on admin. Jenny will do a survey after the trials to help select the supplier.
 - PAC is close to ordering new uniforms. As well QE shirts with the new logo will be available for sale before the end of the school year. The PAC will also be opening a UR store where parents will be able to purchase QE logo'd items.
8. Speakers (Kristin)
 - Deborah MacNamara is speaking on May 12th. Ms. Kassis said the school can help with setting up chairs. Jane Taylor will introduce her.

9. Garden Program (Ms. Tousaw)
- Harvest Festival will be on June 19th and planning is already underway. A notice will be sent out closer to the date to request volunteers. Currently there are enough volunteers for other activities. A notice will also be sent home shortly regarding watering over the summer.
10. Meeting was adjourned at 8:30pm (Jane Taylor motions/ Diane Katrusiak seconds)

2013/14 Future PAC Monthly Meeting Dates – please mark your calendars
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- Tuesday, June 10, 2014

Attendees:

Kristin McAllister

Mrs. Kassis (Principal)

Sophia Fang

Diane Katrusiak

Penny Zhang

Jane Taylor

Sara Hamidi

Natasha Tousaw

Julia Arthur

Salma Nurmohamed

Hazel Chan

Allison Barnes

Jillian Watkins