

MINTUTES OF THE QUEEN ELIZABETH GENERAL PAC MEETING
Wednesday, June 7 - 9:15 to 10:15 AM
QE Main Library
(Co-Chairs Kristin McAllister and Jenny Langley)

- 1. The meeting was called to order at 9:45am (Kristin McAllister)**
- 2. Welcome and Introductions**
- 3. Agenda accepted (Carmen Cho / Christine)**
- 4. Acceptance of PAC Minutes – from April 3rd, 2017 (Carmen Cho/Jenny Langley)**
- 5. Principal’s Report (Debra Nothstein)**
 - a. On June 6, 2017 Principal received call from VPD under precautionary measures to please ensure QE Elementary goes into “hold and secure,” which indicated business as usual inside the school with doors locked; no entry into and out of the school. Kids and teachers, everyone responded very well.
 - b. QE has adopted the ministry’s New Curriculum moving forward, which is based on core competencies, including social and critical thinking. This term’s report will include students’ self-assessment alongside an assessment from the teacher. The entire reporting program is under review, so there will be changes to this reporting structure through time. This change in reporting is being done throughout the province.
 - c. Principal Nothstein noted a challenge in covering teacher absences with teachers on call for the last term of this year. The VSB is actively recruiting to resolve the issue for next year.
 - d. Principal Nothstein introduced our new Principal Susie Car; PAC welcomed Principal Car and is looking very forward to working with her through the new school year and the years to come.
 - e. Ms. Nothstein and Ms. Appleton offered a warm thank-you to PAC and the entire parent community at the school, noting the contributions from parents has been amazing, allowing QE to exceed in technology and classroom resources, which has really been a gift to teachers, students, the entire school. The Chair thanked Principal Nothstein for her great service, work and dedication to QE Elementary. She will be missed!

6. Fundraising / Events (Kristin McAllister)

- a. **Flower and Plant Sale.** PAC noted a special thanks to Sandra Yen, Rosemary, among others who helped with the sale and raised over \$1000 for the school.
- b. **Sports Day** was very successful, with a hot lunch and parents assisting with fruit and other treats for the kids. PAC offered a big thank you to Mr. Marchioro and the other teachers, and parent volunteer, Sandra Dune for their leadership in organizing this fun day.
- c. **Family Games Night** was also very successful and very well attended. PAC offered big thank you to Carmen Cho for her leadership in this event.
- d. **Last Day of School.** PAC will provide ice cream for all students on the last day of school.
- e. **Welcome Back Coffee.** First day back at school PAC provides coffee and cookies outside the primary and intermediate buildings to engage with parents.

7. Budget Update(Kristin)

- a. Non-Gaming Budget. The Annual Direct Appeal revenue exceeded the original anticipated budget. Expect some additional revenue from Hot Lunch Program as well as some additional expenses yet to come in before the school year ends.
- b. PAC allocated funds on sports equipment and technology—considered “one-time” expenditures versus annual expenses—and will be doing some more purchases of this nature before end of school year.
- c. Gaming Budget. PAC noted only non-curricula items can be attributed to the gaming budget.
- d. Motion to approve expense from the Non-Gaming account for Teacher Allowances was put forth and approved (Christine / Duncan)

8. Upcoming Speakers (Kristin McAllister)

- a. Online Safety by Safer Schools Together will be presented on November 15, 2017. PAC will invite other schools in the area to attend. PAC will also invite teachers to attend, but will also support a daytime session for teachers specifically if there is interest from teachers for this.
- b. PAC has booked Salema Noon to present again to parents and students in January 2019.

9. Succession Planning for PAC Executive.

PAC will need a co-chair and treasurer, alongside two new volunteers to assist with the hot lunch program, ideally by October 2017. The school will also need key volunteers for running club, holiday bizarre, and traffic safety. PAC noted that if people are unable to support these programs, they may have to begin dismantling them.

10. Other topics (Kristin McAllister)

Sports representative. PAC discussed the interest in organizing sports teams' needs, and planning for parent volunteers at the start of the school year. PAC will work with administration to support parents and teachers in their volunteer efforts for the QE sports teams and related activities.

11. Meeting adjourned at 10:45am (Jenny Langley motioned/ Christine seconds)

Attendees

Debra Nothstein, Principal
Kristin McAllister, Co-Chair
Jenny Langley, Co-Chair
Duncan Mackay
Carmen Cho
Kirsty Myles
Erin McDougall
Susie C. Car
Ian Wang
Karen Appleton
Sara Muir Owen
Christine Macdougall