

Queen Elizabeth Elementary - General PAC Meeting  
Thursday, February 15, 2018 at 2:00pm  
QE Staff Room

1. **Meeting Called to Order** at 2:02pm
2. **Welcome and Introductions**
3. **Agenda Approved** (Motion to Approve Kristin McAllister; Carmen Cho/Beth Hirsh)
4. **Minutes Approved** (Motion to Approve Kristin; Carmen/Beth approved)
  
5. **Reporting and New Curriculum.** Through the future QE will see the new reporting being implemented; School Board and schools still determining structure and timing based on school calendar. PAC and Principal Car encourage parents approach and consult with their child's teacher about new curriculum and new reporting structure. PAC may survey parents to see if there is interest in participating in an evening session on the new curriculum and reporting structure.
  
6. **Principal's Report (Ms. Susie Car)**
  - a. **Student Learning Grant** – The funds allocated have been spent on learning resources, including technology electronic learning resources for the classrooms
  - b. **IT inventory** is underway with teachers to identify what the school has as well as maintenance needs
  - c. **Communicating Student Learning** – QE administration continues conversations with parents about new curriculum and reporting structure. This will be an ongoing aspect of teaching and learning at QE as the new curriculum unfolds
  - d. **Upcoming Events**
    - i. Lunar Celebration and Performance on February 22
    - ii. Choral Festival on March 6, 2018
    - iii. Pink Day assembly February 28, 2018 – the event will be student led
    - iv. Food Drive ends March 1, 2018
    - v. School Dance – March 1, 2018
  - e. **Other Possible Events**
    - i. Run for Water – May do this event this year if timing/school schedule permits
    - ii. School-wide Celebration of Learning – Proposed for June 13 Includes inviting parents, teachers, students into classrooms where activities, projects in each classroom will be showcased through student led discussions. The group discussed broadening activities to include a food truck and social/games component to support participation at Celebration of Learning

7. **School/Community Engagement** - PAC held brief discussion around community building, including more activities for families at the school—such as games afternoon, picnics—to bring staff, parents, the community together. The group also discussed how changes to communication through blogs, emails, new apps has changed the role of class parents. Principal Car will have further discussion with staff about class parents as a resource and PAC will discuss options around the process for establishing class parents, and will share recommendations with PAC.
8. **Fundraising / Events** – PAC discussed grade 7 graduation funding and fundraising - PAC has set aside funds to support grad activities and can assist with supporting grad fundraising efforts if there is interest for this and its coordinated with other fundraising activities.
9. **Flower Sale** will go ahead this year- May 8 flowers will be delivered. Order form will be sent out after spring break
10. **Staff Appreciation Lunch** – Principal Car will consult with teachers and set a date in June
11. **Treasures Report** - final capital campaign amount is \$16,656.99,
12. **Volunteers** - Hot lunch and running club volunteers have been found; as well as an overall volunteer coordinator. PAC extends huge thank you to all volunteers!
13. **Garden in School** – There was discussion around the changes to the past partnership with SPEC for the garden program at QE. Principal Car will coordinate a meeting amongst PAC and teacher volunteers to determine how best to move forward.

#### **Attendees**

Domina Janzara  
Beth Hirsh  
Connie Pomponio  
Fiona Arnold  
Beth Harrop  
Kirsty Myles  
Carmon Cho  
Susie Car  
Sara Peerless  
Sara Muir Owen  
Ella Rattanaraj  
Kristin McAllister