

Queen Elizabeth Elementary - General PAC Meeting  
Thursday May 24, 2018 at 1:45pm  
QE Staff Room

1. **Meeting Called to Order** at 1:45pm
2. **Welcome and Introductions**
3. **Agenda Approved** (Motion to Approve Julia Whyte/Domina Jahzara approved)
4. **Minutes Approved** (Motion to Approve Kirsty Myles/Carmen Cho approved)
  
5. **Principal's Report (Ms. Susie Car)**
  - a. **Update on the field** – The field is not ready yet and we don't have a specific time as to when it will be completed. The PAC would like to write a letter of complaint on behalf of parents.
  - b. **Use of Portables** – September 2019 Bayview will be in the portables. QE is not high on the list of schools to be seismically upgraded.
  - c. **School Behaviour** – the overall behaviour at the school is concerning, there is a high number of incidents occurring. Parents are encouraged to tell staff if they know of any issues that might be contributing to this behaviour so that the school can help. The school uses reflection sheets to allow the children to think about what they could have done differently in a situation.
  - d. **Grade 7 Camp** – Susie was at camp and it was going really well, great facility and great team work amongst the students
  - e. **2018-2019 School Calendar** – will be coming home soon. There are 2 pro-d days that have been moved from Fridays to Mondays.
  - f. **School Goals** – next year the goals will be focussed on literacy and social emotional learning
  - g. **School fees** – Information was provided in the last newsletter. Next year there will be no changes to the fees or the process. In September 2019, parents will be responsible for purchasing supplies
  
6. **Budget** –
  - a. **Pre-approve teachers allocations for September**– each teacher receives \$50 per day worked. The money is for class supplies and must be consumed in the year (Motion to approve Kristin McAllister / Beth Harrop approved)
  - b. **Budget** – We have some flexibility in the budget, resource computers have been purchased and have arrived. The ELL software is still to come.
  
7. **Events** –
  - a. **Sports Day** – Friday June 1<sup>st</sup> and it will be held at the school using the auditorium, gym, gravel field and the track. We have a special hot lunch, fresh fruit & freezies for the kids

- b. **Celebration of Learning** – Wednesday June 13<sup>th</sup> 4:30 – 6:30pm. The first hour is school led, the second hour is PAC sponsored with the White Spot food truck and games.
  
- 8. **Other Topics** - Milton Randall (drumming) is scheduled in June. Saleema Noon is booked for January 2019, Kristin will provide dates to Susie to put in school calendar. The Holiday Bazaar is scheduled for Thursday December 6<sup>th</sup>. We need to book tables for the bazaar.
  
- 9. **Next Meeting** – October 2018 - TBD

**Attendees**

Domina Janzara  
Julia Whyte  
Beth Harrop  
Kirsty Myles  
Carmen Cho  
Susie Car  
Sandy Li  
Kristin McAllister  
Ellen Du