

Queen Elizabeth Elementary – General PAC meeting

Weds, October 3, 2018, 6:30pm

- I. Meeting called to order, 6:30pm, Welcome & Introductions
- II. Agenda Approved, Beth Harrop makes motion, seconded Rebecca Parry, Approved by vote.
- III. Motion to accept minutes of previous meeting, as posted on PAC website. Motion made by Kirsty Myles, seconded by Kristin McAllister. Approved by vote.
- IV. Vote on PAC Executives – Sara Muir-Owens is resigning, so we will need to recruit a new Secretary.
 - Claire McClean volunteers to be the Secretary; (ecmcc@hotmail.com)
 - Nominate Claire to be the PAC Secretary, vote is taken, approved
 - Nominate Kristin McAllister co-chair of PAC (motion made by Carmen Cho, seconded Beth Harrop). Vote in favor.
 - Nominate Carmen Cho for co-Chair (Beth Harrop motion, Kirsty Myles seconds). Vote in favor.
 - Nominate Beth Harrop for Treasurer (Carmen Cho motion, Kristin McAllister seconds). Vote in favor.
- V. Principal's report
 - a) Update on numbers and staffing: 332+/- kids enrolled; 90 students coming in and out this year; two primary teachers on maternity leave; Ms. Johnson new at primary; new job share with Ms Hermanson/Ms Anthony; down to 14 divisions, but compliant in all classes with numbers and special needs students.
 - b) Field update: the fence has come down on the intermediate field
 - c) First Pro-D was in-house. Focused on social-emotional learning, a main goal this year. The goal to promote social- emotional learning is in partnership with Coastal Healt to better support students and families in terms of mental health, anxiety, etc.
 - d) Furniture: looking into new furniture for Grades 6/7 promoting settings which better support new curriculum objectives; Mr. Dykstra is in the new role of teacher librarian and resource teacher. Our goal is to transform the library into a true learning commons – eventually changing/building on the space, resources, equipment to promote more opportunity for collaboration, interaction, project based learning. Parents are encouraged to come to the library before school with their children.
 - e) Sports sponsorship: all sports are sponsored. No changes to teacher sponsorship.
 - f) Communicating student learning: In year 2 of pilot project of communicating student learning. Parents receive written feedback twice per year and on-going, timely feedback throughout year. (minimal 3 times) Some staff will be attending afterschool sessions to enhance implementation of program. Nearly all (with exception of 2-3) teachers will be adopting the new reporting system.
 - g) Calendar updates: Had successful meet-the-teacher night, held Terry Fox run (successful fundraising). Cross country is up and going, final meet is at Trout Lake Oct.18. Nov 7 & 8

will be teacher-parent conferences. Parents should be reaching out to teachers if they have questions.

- h) Portables: September 2019 Bayview is scheduled to be moving into portables. QE is still not high on list of schools to be seismically upgraded.
 - o Concern regarding condition of gravel field.
 - o Will there be upgrades to gravel field as promised when portables were installed?
 - o There is an opportunity to go to VSB with requests for upgrades in exchange for serving as a swing site.
 - i) FSA: Question: Letter was sent home on behalf of BCFT encouraging families to opt out of the FSA. There will also be a letter coming home from VSB.
- VI. Budget for 2018-2019 presented by Beth Harrop
- a. Non-gaming account: Hot lunch is the biggest fundraiser
 - b. Received considerable monies from capital campaign that we did not spend because had to spend monies school had first. So not planning to do capital, direct-appeal campaign for this year.
 - c. Projected total cash available non-gaming: 9079.94
 - d. Projected total cash available gaming: 914.29
- Motion to approve the budget, Duncan McKay, seconded by Kristin McAllister, Voted to approve.
- VII. Volunteer update – all class parents jobs filled; PAC Secretary now filled.
- VIII. Fundraising events
- a. Scholastic Book Fair: held during same days as early dismissals for parent-teacher conferences. Will be looking for volunteers for that.
 - b. Hot lunch update, presented by Harper Hadden.
 - i. Four vendors: Subway, sushi, flying pizza, Calhoun's. Potentially looking at another vendor for January. Can join any time, get in order 8 days ahead of lunch date.
 - ii. Have 25-30 volunteers for hot lunch. Always room for more volunteers.
 - iii. Planning to do a PAC survey on hot lunch to consider menu items, specific days, etc.
 - c. Holiday Bazaar: Will be held Dec. 6, 2018. Money donated to Sister School in need, Strathcona. Principal at Stathcona is very appreciative. Will need parent volunteers.
 - d. Holiday program: We have supported Covenant House charity program in the past. This year we will be considering supporting a new charity for moms with new babies.
- IX. Speakers:
- a. Saleema Noon will come do both a parent session and in-class session on Human Sexuality: Tuesday, January 22 at 6:30pm (parent session); and Wed and Thursday Jan 23 & 24 (in classrooms).
 - b. Other potential speakers: PAC is willing to support speakers; bring topics of interest to PAC.

- X. Discussion of Community event or Fundraiser: potential ideas for next year?
- XI. Meeting Adjourned, 8:00pm. Next meeting will be Early December, TBA.

In Attendance:

Carmen Cho
Beth Harrop
Jennifer Crook
Kirsty Myles
Domina Jahaza
Anne Murphy
Rebecca Parry
Randa Ridgway
Claire McClean
Hua Li
Lior Shoval
Ellen Du
Yu Wang
Yabing Gu
Helene Morizur
Beth Hirsh
Winnie Wang
Amy Shao
Susie C. Car
Yoki Liu
Harper Hadden
Elaine Law
Emma Chen
Amy Huang
Duncan McKay
Amelia Wang
Julie Whyte
Kristin McAllister
Morgane Oger

c) A goal to promote social- emotional learning is in partnership with Coastal Health...

d) Mr. Dykstra is in the new role of teacher librarian and resource teacher. Our goal is to transform the library into a true learning commons – eventually changing/building on the space, resources, equipment to promote more opportunity for collaboration, interaction, project based learning.

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