

# QUEEN ELIZABETH ANNUAL GENERAL PAC MEETING

Thursday, October 10, 2019 – 6:30 pm

Library

## AGENDA

(co-Chairs Carmen Cho / Claire McClean)

1. Annual General PAC Meeting called to order 18:30.
2. Welcome and acknowledgement that we live, work and play on the unceded and traditional territories of the Musqueam, Squamish & Tsleil-Waututh Coast Salish Peoples. Introductions.
3. Acceptance of Agenda and any amendments moved by Rebecca Parry, seconded by Kate Chase.
4. Acceptance of the PAC Meeting minutes from May 24<sup>th</sup> 2019 as posted on the PAC website. Motion made by Kirsty Myles seconded by Susan Asaoka.
5. Vote on the executives of the PAC. Nominees are:
  - a. Co-Chair – Carmen Cho – Motion made by Julia Whyte and seconded by Domina Edwards.
  - b. Co-Chair – Claire McClean - Motion made by Harper Hadden and seconded by Carmen Cho.
  - c. Treasurer – Rebecca Parry - Motion made by Claire McClean and seconded by Kirsty Myles.
  - d. Secretary – Domina Jahzara - Motion made by Carmen Cho and seconded by Julia Whyte.
6. Big Brothers presentation by Thalia Lang:

Currently, there is an after school programme, once a week for one hour on Wednesdays, with teens from Byng getting paired with 11 QE Kids – The programme is full at this time. Primary focus is social skills development. There is also an Adult In School mentoring programme. This is targeted mainly at higher needs children and 'Key Kids'. Bayview Elementary is included in this programme. Big Brothers is requesting parent volunteers for the Adult In School programme. There is a vigorous screening process and requires a commitment for one hour once a week. Donations including clothing and household items are also requested. A pickup can be scheduled by calling Big Brothers.
7. Principal's Report (Ms Susie Car)

Great Start to the year – staff has been confirmed. Mr Miles Parkinson successfully posted into the grade 6/7 position. Ms Gauthier into the part time resource position, working with our senior students. Bayview transitioning well. Some of the challenges include parking and rainy days. Cross country is under way and volleyball will be starting soon. Spirit Club – First event tomorrow "Crazy Hat & Hair Day". Many classes are participating in the "Student Vote" - 2 candidates coming to speak to classes (NDP and Green Parties). There have been many field trips already and there are many more to come.

Extra curricular opportunities offered this term:

Soccer, Choir, Ukulele, Piano through Jericho Kids Club, Chess, Mad Science & Sea Smart.

Newsletter will be coming out before the end of the month:

- October 25th - Pro-D Day
- Parent-Teacher conferences (early dismissal at 2 pm) Tues/Weds October 22/23.
- Next Pro-D Day Friday November 8th – Remembrance Day weekend.
- Kathy Na Choir: School Concert 1:45 pm on Thursday December 12th.

Holly Arntzen Project update: Project endorsed by PAC.

Staff met to discuss and agreed to apply (\$2100)

Confirmed for this winter – last week of school before the December break in 2019.

2 days of dress rehearsal with Holly Arntzen and Kein Wright December 17 & 18.

Dress rehearsal and concert performance Thursday December 19th (time TBA).

Future staff discussion on Dance in Schools Programme (space is an issue).

8. Budget Update (Rebecca Parry) - Motion to approve budget for the year by Claire McClean, seconded by Beth Harrop. Gaming grant down due to low numbers in registration. Grant applied to activities such as Choir, games night, grad party, sports day, running club trophies and certificates, welcome coffee. Hot lunch revenue down 42%. Volunteers and resources not available for 5 days hot lunch.

For Non-Gaming account, direct appeal donations are accepted through School Cash Online this year – Confidential, tax receipt issued immediately and goes through VSB.

Special events such as Lunar New Year celebration covered by Non-Gaming account and portion to cover special guest speaker, Saleema Noon.

Last year we received some new lap tops. This year we would like new iPads and updated books for library, projectors, carts (for iPads and laptops). Ready body, learning minds room requiring new materials, and materials for robotics and connecting with up to date technology.

9. Motion to approve signing officers for PAC bank account. Two signatures are needed for each transaction. Officers to be:

- a. Rebecca Parry
- b. Carmen Cho
- c. Claire McClean

Moved by Kirsty Myles and seconded by Julia Whyte.

10. Volunteer Update (Domina Jahzara)

Sports Coordinator position – still open.

Class Parent still needed for Division 3.

11. Fundraising/Events

Capital Campaign on the books – School Cash Online.

Hot Lunch – Harper Hadden and Julia Whyte: Carinos Kitchen has stepped in for Monday Sushi and Wednesday hot food menus. Calhouns, Subway and Flying Wedge returning.

Fruit and Vegetable Programme runs every three to four weeks, through VSB and BC Growers Association.

Scholastic Book Fair will be on early dismissal days this October 22/23 – Ms Car to confirm with the teachers. 2pm – 5pm.

12. Other Topics

Ellen Du, Chinese Community Representative to help with translation when needed.

13. Next Meeting – Monday December 2nd, 2019 at 9:15 am in the Staff Room.

14. Meeting Adjourned at 19:36.

**In attendance:**

Carmen Cho	Claire McClean
Rebecca Parry	Domina Edwards
Susie Car	Kirsty Myles
Harper Hadden	Ellen Du
Fiona Zhang	Carmen Chen
Elaine Lau	Maggie Guo
Susan Asaoka	Kate Chase
Earle Shin	Yang Ke
Renee Fu	Shujun Hu
Lisa Lan	Andrea Kor
Winnie Chan	Anna Ng
Julia Whyte	Beth Harrop