

QUEEN ELIZABETH ANNUAL GENERAL PAC MEETING

Tuesday February 25th – 9:15am

Staff Room

MINUTES

(co-Chairs Carmen Cho / Claire McClean)

1. PAC Meeting called to order at 9:16 am.
2. Welcome. Acknowledgement we live, work and play on the unceded and traditional territories of the Musqueam, Squamish & Tsleil-Waututh Nations. Introductions.
3. Acceptance of Agenda and any amendments; motion accepted by Domina Edwards and seconded by Claire McClean.
4. Acceptance of the PAC Meeting minutes from December 2, 2019 as posted on the PAC website; motion accepted by Domina Edwards and seconded by Susan Asaoka.
5. Budget Update (Carmen Cho):
 - Hot lunch revenue is currently overstated as it will include revenue that we are still awaiting expenses for.
 - Capital needs for the year have mainly been fulfilled so we are looking to be way under budget there. There may be another \$1-2k of miscellaneous capital expenses to come however, as requests may still come up over the next couple of months.
 - Everything else is tracking well but there are still a few expenses overall that occur towards the end of the year e.g. Grad, Games Night, etc.
 - At this stage I estimate that we may end up with about a \$8-10k surplus in the main account leaving us with a bank balance of \$23-25k at the end of the year so we may not need to do a direct appeal next year after all.
 - The Gaming account still has about \$4-5k in expenses left towards the end of the year so our deficit will be around the \$2-3k budgeted. We have a little buffer there so we should end the year with about \$2k in the bank which is ideal as the aim of the Gaming Grant is to spend the majority of the grant within each fiscal year.
 - Other updates: The Grad Committee are in the process of setting the date for the plant sale and are looking at Wed 6th May, a few days before Mother's Day. They've also set up a What'sApp group and have started throwing around ideas for the Grad Ceremony. They will liaise with the grade 7 teachers & Ms Car regarding the date. It looks like Leisel St Arnaud is going to take the lead.
6. Principal's Report (Ms Susie Car):
 - Past Events
 - "Rock the Salish Sea" We received wonderful feedback from parents, staff and students.
 - ELL session for Chinese speaking parents with Multicultural Workers was well attended and received. We plan to make this a regular event if interest continues.

- Report cards were sent home at the end of January.
- Parent teacher conferences are on March 4th and 5th. There is early dismissal on both days at 2:00 pm. MCWs are arranged, however many are choosing the student led format.
- Project Chef was very successful and something we hope to offer again.
- Build2Learn survey is a board engagement initiative. All Vancouver residents are encouraged to participate; parents, staff, students and the general community! PAC has already sent home a link for the survey and it is also posted on our website. More information will be coming as appropriate.
- Website – Both OAAs attended training.
- Mr. Dykstra is supporting both the staff and students in the area of technology. He is still hoping to get the message out for parents to come and read with their children in our Learning Commons. Specific days and times to follow.
- Pink Day Gathering will take place in the auditorium at 1:00 pm on February 26th 2020. Wear your pink shirt and Be Kind...Everyday!

Upcoming

- Coding sessions will be offered after school on Mondays (April 6 to June 22). See the program description below:

Arcade Coding (Ages 8 – 12)

The Arcade Coding program provides an introduction to programming and game development using Scratch software for kids ages 8 and up. This program is designed to inspire and teach keen young programmers of the future to code, “coding is a superpower”. Our kids need to learn “Computational Thinking” because more and more of this type of thinking is being applied in areas other than programming. It is also important for children to have “Digital Fluency” in the future which means to contrive, produce, mix digital content and not just browse, chat and interact with it.

- School newsletter is coming home at the end of this week.

7. Volunteer Update (Domina Edwards):

- We have our Staff Appreciation Luncheon on May 20, 2020. Requests for class contributions will be sent out to class parents in early May.
- Any parents who want to join the Butterflyway Garden Project with the Kindergarteners and their big buddies are welcome. Garden clean up day will be March 6th, 2020. A PAC email has been sent out with further details.

8. Fundraising/Events

- Hot Lunch - The Hot Lunch Team and Carino’s Kitchen had a tasting last week testing some new menu items. The feedback was very positive and we will see these new items available for term 3. There may also be some further menu changes coming in September. Sushi will now be packaged in cardboard for term 3 for greener disposal. In the past we have been returning the pizza boxes to Flying Wedge, due to the volume they have asked us to handle the disposal ourselves. Flying Wedge boxes are to go into the food waste (green) bin. The pizza party colouring contest on the pizza box is no longer being offered, though the boxes are still being used.
- Games Night on Friday May 29th 2020 – Food truck, band and games are already booked and reserved.

9. Other Topics

- Parking/Drop Off – By-Law officers have been present this winter issuing tickets to drivers not following the traffic laws. We have been flagged as a high concern area due to the proximity of four schools in a small area. Traffic fines are doubled. Please walk, bike, scooter to school. If you must drive, please follow the traffic laws to keep our families safe.
- DPAC Representative – We have a position open for a District Parent Advisory Council QE Representative. The DPAC is a collection of parents elected by their school PAC to share parent views at the district and provincial levels and represent the views of city parents to the Vancouver Board of Education. Please contact Carmen Cho if you are interested in learning more about this position.
- February is Black History Month. VSB has posted some articles about histories of early black communities across Canada including BC.

10. Next meeting is scheduled for April 6th, 2020 at 9:15am.

11. Meeting adjourned at 9:50 am.

In attendance:

Co-Chair, Carmen Cho

Co- Chair, Claire McClean

Principal, Susie Car

Kirsty Myles

Susan Asaoka

Domina Edwards

Harper Hadden

Bishan Wu

Ellen Du

Beth Hirsh

Carmen Chen