

QUEEN ELIZABETH ANNUAL GENERAL PAC MEETING

Tuesday October 6th @ 7:00pm

Via Zoom AGENDA

(Co-Chairs Carmen Cho / Claire McClean)

1. Annual General PAC Meeting called to order at 7:01pm.
2. Welcome. Acknowledgement we live, work and play on the unceded and traditional territories of the Musqueam, Squamish & Tsleil-Waututh Coast Salish peoples. Introductions.
3. Acceptance of Agenda and any amendments. One amendment for item #5; Election of 3 co-chairs Claire McClean, Carmen Cho and Domina Edwards. Agenda accepted by Claire McClean and seconded by Harper Hadden.
4. Acceptance of the PAC Meeting minutes from June 18th, 2020 as posted on the PAC website. Minutes accepted by Domina Edwards and seconded by Harper Hadden.
5. Vote on the executive of the PAC. Nominees are:
 - a. Co-Chair – Carmen Cho
 - b. Co-Chair – Claire McClean
 - c. Co-Chair– Domina Edwards
 - d. Treasurer – Harper Hadden
6. Principal's Report (Ms Susie Car):
 - a. School start up has been very smooth, all things considered.
 - b. Highlights: Kids are happy with their masks on, almost back to normal. Option 4 students will be welcomed back on Tuesday October 13, 2020 which is roughly 20 out of the 80 taking part in option 4.
 - c. New staff - Jeff Teed for grade 7, Scott Hughes grade 1 / 2 to cover Ms Rattanaraj's leave, Ms Lindsey Syal, Resource Teacher in on Thursdays for resource and little bit of prep.
 - d. SSSW - Amy accepted another position in our district.
 - e. Thank you to Chris Eng and his custodial team for their amazing efforts and work ethic.
 - Chris Eng (Building Engineer)
 - Kota Kitotsuyanagi (Assistant Building Engineer 1) Full time Afternoon
 - Bruce Boucher (Causal Custodian) Afternoon
 - Miguel Alivia (Causal Custodian) Days
 - Hoan Nguyen (Full time Custodian) Afternoon 4.45 hours for Bayview

f. Many students started off online though it depends on the grade and class. There are only a handful of grade 7s online. Other classes are 1/3 close to 1/2 but several said they are returning to face to face learning on Tuesday October 13, 2020.

g. Financially we are doing well (not all allocated funds were spent).

h. Class Cohorts: Grade 7 classes are their own separate cohorts due to the class numbers, but with a great deal of teacher and student collaboration the students are able to interact safely outside.

i. Masks: **Reminder!** The district has given 2 reusable masks to every student and staff. We need to remind students to remember to clean and reuse them. Students are forgetting their masks at home and disposable ones are needed too frequently.

j. Garden Shed Vandalism: Over the summer our garden shed was sadly vandalised and destroyed. Beth Hirsh contacted Principal Susie Car and reported the incident to the Vancouver Police. VSB is working with us to replace the lost tools and rebuild the shed.

Upcoming:

- Great BC ShakeOut will take place Thursday October 15th, 2020 at 10:15am. This will be a review of the basic earthquake drill "Drop, Cover and Hold On", safe exit and review of the procedures for students. The release drill will not be performed this year.

- Terry Fox Run: Individual classes will be running at various times or in their cohort groups on Friday October 16, 2020 rain or shine. Request PAC assistance for help in getting the word out about the fundraising piece.

- Meet the Teacher: This year the event will be all virtual. Parents should receive details from their individual classroom teachers by this Friday. Please connect with your classroom teacher(s), they are available via telephone, email or on Teams.

- October 23rd, 2020 is our next Pro-D day.

- Although Meet the Teacher is virtual this year, we will still have early dismissal on Wednesday October 28 and Thursday October 29, 2020. Dismissal is at 2 pm on both of those days.

7. Budget Update (Harper Hadden) and motion to approve budget for the year. Budget approved by Randa Ridgway, seconded by Beth Harrop.

Budget Update

The PAC accounts are in a good situation at this time. Due to the public health situation we have a significant amount of carry over from the previous school year with not being able to spend on our typical spring events, our direct appeal and hot lunch profits. Our non-gaming account currently sits at \$22,999.

Our gaming account sits at \$7844. This money is for non-curricular activities that we would use to fund activities such as Running Club, Choir, Games Night, Welcome Back Coffee and more which we are unable to host due to the current public health situation. We have applied for gaming funds for this school year and should have a response later in the fall in time for our next PAC meeting.

Funds are available for the Grad Class of 2021.

8. Motion to approve signing officers for PAC bank account. Two signatures are needed for each

transaction. Two new officers elected Harper Hadden and Domina Edwards voted in by Stephanie Ali and seconded by Beth Harrop plus two existing officers Carmen Cho and Claire McClean.

9. Volunteer Update (Domina Edwards):

- a. Due to our public health situation we have not been able to hold our regular QE Community events.
- b. There are still some PAC executive roles to be filled:
 - Volunteer Coordinator: Stephanie Ali has volunteered to fill the role. Thank you, Stephanie!
 - Holiday Bazaar: Kirsty Myles will be leaving QE and we need someone to take over the Holiday Bazaar. Stephanie Ali and Domina Edwards have volunteered to coordinate with Kirsty to take over the Holiday Bazaar for Fall 2021.
 - Secretary: We are still in need of a secretary, please contact one of co-chairs if you would like more information regarding the role.
 - Fruit and Veggie Program: Kirsty Myles has been the coordinator for the Fruit and Veggie program and as she will be leaving QE we need someone to fulfill that role. Thank you, Claire McClean for taking on the Fruit and Veggie Program.

10. Fundraising/Events

Hot Lunch – Due to the current public health situation, there has not been a safe plan to allow us to resume events such as hot lunch.

Grad Committee – Grad Committee is formed.

Sports – Due to the current public health situation, there has not been a safe plan to allow us to resume events such as team sports.

11. Other Topics

12. Next Meeting – TBD, December 2020.

13. Meeting Adjourned at 7:54pm.