

**QUEEN ELIZABETH ELEMENTARY PAC MEETING**  
**Thursday, November 28, 2024, 9:15am – 10:15 am**  
**At School Lunchroom**  
**Meeting Minutes**  
(Co-Chairs: Linda Shen / Erica Tan)

1. Annual General PAC Meeting called to order
2. Welcome. With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətaʔ (Tsleil-Waututh Nation). Introductions.
3. Acceptance of Agenda and any amendments  
Seconded by Claire McClean. Approved.
4. Acceptance of the PAC Meeting minutes from Sept 25, 2024, as posted on the PAC website.  
Seconded by Claire McClean. Approved.
5. Principal's Report (Mrs. Nancy Paget)
  - December report card will be sent home on December 16, 2024; if you plan to leave before then, please get them in January.
  - Split basketball program in school in the last week of December, sponsored by PAC
  - Saleema Noon Body Science education will happen in January 2025, sponsored by PAC; workshop for students will be on January 22nd & 23rd (newsletter will go out); there will also be an online session for parents on January 20th.
  - QE is working with District Learning team for Grade 4 to 7 for online safety. Keeping Kids Safe Online student workshop will be on January 22, and there will be a parent online workshop in the same week.

Extra-Curricular activities

- All extra-curricular activities need a teacher sponsor, who is a VSB staff.
- Activities that have been completed this term include cross country running trainings and the District Meet, and intramural volleyball program at lunch time.
- Currently we have reading club and chess club running at lunch hour (grade 4 to 7 only)
- Running club will start in January 2025, every Friday morning from 8:30 to 8:55 am. First practice will be on Friday, all students can join and no registration required.
- Other activities in planning:

- Student Leadership Program (Grade 6 to 7). It will be student driven, an opportunity for students to develop ideas and show voice. It will be guided by Mrs. Paget, Ms. Collis, Ms. MacDonald and Ms. Choi.
- Ms. Campell wanted to form a soccer team but did not get enough students to form a team; may try to initiate it again in spring.
- Pickle ball and badminton program in spring may occur. TBD
- Extra-curricular activities are communicated to students in school via announcements. Ways to join will be communicated via announcements
- “Time to Recycle” program is now in school. Please bring any plastic bags, trays or containers to school. School will get \$2/kg.

#### 6. Budget Update

- a) Cindy Ng (treasurer) presented the update budget for school year 2024/25 for approval. Approved.
- b) Direct Appeal Fundraising Campaign update: \$6,720 raised so far. Our goal is \$18,000 to purchase 15 new laptops for the students this year. Parents’ support is much appreciated.

#### 7. Events Update and Volunteer

- a) Pumpkin Patch at School: completed successfully. 340 pumpkins were transported to school, and each child brought one home. PAC paid \$1600 for this event.
- b) QE Family Fall Dance Party: completed successfully. Around 250 students and parents joined the party and had fun. \$800 was raised from the event. It was a pity that we could not accommodate all people who wanted to join due to the gym’s capacity limit. We will organize another dance party next fall.
- c) QE T-shirt sale: 137 t-shirts have been sold to promote school spirit. PAC did not charge a margin and \$15 is about the price we paid to the vendor.
- d) Holiday Bazaar on December 5th: preparation in process. We have received lots of great donations from families. Thank you all. We still need more parent volunteers to help with wrapping the presents at the event.
- e) Direct Appeal Fundraising Campaign, in process. \$6,720 raised so far.
- f) Saleema Noon Sexual Health Education in January 2025.
- g) Lunar New Year Celebration: January/February 2025
  - Lion dance planned. Details to be confirmed.
  - Teachers have suggested in-class cultural knowledge sharing of LNY traditions and Asian culture by parents. Parent could tell a story, teach a song or some simple words in their language, or let students do some traditional art crafts, etc. School has offered the art room for parents to teach Chinese calligraphy and ink painting to higher grade students. We are seeking parent volunteers. Please register if you are interested.
  - A special LNY hot lunch will be offered.

#### 8. Traffic Safety Update

- In the last PAC meeting, parents and the principal discussed some safety issues around the drop off area in the mornings.
- PAC wrote a “Safety Reminders to QE Parents” document and emailed it to all parents on September 27.
- PAC has set up a parent traffic patrol team and started action on October 10. Our main goal is to ensure the flow in the drop off area in the morning so there is space available for all the parents to use. In the first two weeks, two patrols were on duty every morning from 8:45 to 9:00 am, and after that, two mornings each week randomly. If we see parents violating the rules, ie. parking their car in the drop off area, we will give them a printout of the safety reminders and circle the relevant content in red for their reference. Now the traffic condition on Camosun St. in the morning has been greatly improved. We now have 10 parent volunteers in the team. Please join us if interested.
- We also recommended to put up some colorful curb signs in the drop off area, to remind parents where to stop, and “drop off and go”. School has just got VSB’s approval, and we plan to set them up in January 2025.
- Vancouver City has provided a “School Safety Tips” document to explain the different traffic signs around the school (with Chinese translation). It will be included in the next newsletter.

#### 9. Other – Hot Lunch

- Christmas hot lunch will be offered on two days, Dec 13<sup>th</sup> and Dec 18<sup>th</sup>.
- One for Lunar new year will be offered in February 2025.

#### 10. Next Meeting – January/February 2025

#### 11. Meeting Adjourned.

**ATTENDANCE**

**Queen Elizabeth Elementary  
PAC Meeting Attendance**

Nov 28, 2024

|    | Name                 | Child Grade   | Child Division |
|----|----------------------|---------------|----------------|
| 1  | Xin Ze Li            | Grade 3       | Div 8          |
| 2  | Wudong Liu           | G5, G3        | Div 7, 9       |
| 3  | Amy Zhang            | G7            | Div 2          |
| 4  | Duann Wenxia         | G7            |                |
| 5  | Rebecca Wong         | G2, G4, G7    | Div 1, 7, 12   |
| 6  | Joe Pang             | G3, G6        | Div 4, 9       |
| 7  | Jun Lee              | G2            | Div 12         |
| 8  | Fiona Tan            | G4            | Div 7          |
| 9  | wenwan xue           | G6 G4         | Div 4 Div 7    |
| 10 | Wing Shen            | G5            | Div 7          |
| 11 | <del>Paul</del> Lisa | G4            | Div 8          |
| 12 | Shiming Wang         | G4            | Div 8          |
| 13 | BING YING WU         | G4, G2        | Div 8          |
| 14 | Xiaoyan Du           | G7            | Div 3          |
| 15 | Brian Russell        | G5            | Div 7          |
| 16 | Mingdi Zhou          | G7            | Div 1          |
| 17 | Xuan (Shelley) Wang  | K             | Div 3          |
| 18 | Huong Luu            | 6             |                |
| 19 | Yan Zhou             | 3             | G8             |
| 20 | Claire McLean        | 6             | D3             |
| 21 | Frank Gu             | G7            | D1             |
| 22 | George Wang          | G6            | D5             |
| 23 | Nancy Paget          | Principal     |                |
| 24 | Linda Shen           | PAC Co Chair  | G5, D5         |
| 25 | Cindy Ng             | PAC Treasurer | G3, D10        |